

---

**SECTION:** BOARD

**TOPIC:** BOARD OF DIRECTORS

**POLICY TITLE:** GENERAL FUNCTION OF THE BOARD OF DIRECTORS

---

### **GENERAL FUNCTION OF THE BOARD OF DIRECTORS**

The general functions of the Board of Directors:

- 1 Upon proper notice to meet with quorum, a minimum of eight times a year to conduct the business of the corporation.
- 2 Responsible to the Ministry of Health, Southwest LHIN for the operation of HCSS in compliance with the Multi Sector Services Agreement (MSSA).
- 3 Responsible to the residents of the Grey-Bruce and Owen Sound area, for living up to the stated purpose, goals and objectives of the organization.
- 4 Approve annual operational budget, quarterly reports and annual reconciliation report.
- 5 Monitor monthly financial statements and service delivery targets.
- 6 Approval of the annual audit and appointing the auditing firm.
- 7 Short and long-term planning to ensure the future success of the organization.
- 8 Participate on standing and ad-hoc committees as required.
- 9 Attend the Annual General Meeting and elect the board executive positions annually.

The Board of Directors is responsible for the hiring, support and supervision of the Executive Director.